



New Zealand
MARCHING CHAMPIONSHIPS
General Information Sheet
February 2025

2025 NZ MARCHING CHAMPIONSHIPS

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| <b>Championship Dates</b>   | Thursday 13 <sup>th</sup> March 2025 – Official Opening – Approximately 3.00pm Start<br>Friday 14 <sup>th</sup> March 2025 - Qualifying March - 9.00am Start<br>Saturday 15 <sup>th</sup> March 2025 – Plate 9.00am Start / Championship March<br>Approx. 1.00pm Start                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Host Association</b>     | Marching Southland (Inc)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Conducting Authority</b> | Marching New Zealand (Inc)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Official Hotel</b>       | Kelvin Hotel, 20 Kelvin Street, Invercargill is the Official Hotel for adjudicating Judges, MNZ Officials and Invited Guests. Teams are asked not to accommodate at the Official Hotel.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Contest Venue</b>        | ILT Stadium Southland – Event Court 1 – 18 Surrey Park Road, Invercargill<br>Marching indoors on wooden flooring.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Team Entry</b>           | <p>Team entries have been accepted and will continue to be accepted until the week prior to qualifying march, subject to acceptance by Marching New Zealand. Teams must abide by the MNZ Constitution, Policies, Rules of Participation and any terms and conditions outlined by Marching New Zealand or Host Association Marching Southland. <b>Late Entry fee of \$50 will be charged to all entries received after 31<sup>st</sup> January 2025.</b></p> <p>Any changes to names of marchers and names or positions of Team Officials provided on the entry form are to be notified promptly to the Executive Officer <b>ceo@marching.co.nz</b> with a copy to Host Association Championship Secretary <b>southland@marching.co.nz</b> - <b>marchsouth_nzchamps@outlook.com</b></p> <p>Likewise, if there has been a change in accommodation and/or estimated time of arrival from that provided on the entry form, this change is to be notified promptly.</p> |
| <b>Emergency Contact</b>    | Team entry form records a Team Emergency contact name, phone number and email. Please ensure the person named, if providing a work email address, do receive work emails when not at work.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Venue Entry</b>          | <p><b>FREE ENTRY FOR ALL AGES</b> - Team Supporter and Spectator Ticket information has been circulated by Marching Southland. Advising that <u>ALL</u> entry tickets are free of charge for any age. Congratulations and well done to the Marching Southland event planners &amp; committee members on gaining additional funding to be able to generously offer this to everyone.</p> <p>Spectator seating ONLY is in the Ray Harper Stand at the front of the competition field. All Team Seating is to be in the Tim Shadbolt stand to the side of the field and also upstairs in the Alan Dennis stand.</p>                                                                                                                                                                                                                                                                                                                                                   |

## Judging Panel

Appointed to the Judging Panel are;

|             |                                                  |
|-------------|--------------------------------------------------|
| Compliance  | Jess Wilson – Under 13 & Under 18 Grades         |
| Compliance  | Becky Butt – Senior & Masters Grades             |
| Technical A | Anita Ireland – ALL GRADES                       |
| Technical B | Sheree Mason – Under 13 Grade                    |
| Technical B | Joanna Wells – Under 18, Senior & Masters Grades |
| Technical C | Nicki Rillstone – Under 13 & Under 18 Grades     |
| Technical C | Lynda Hine – Senior & Masters Grades             |
| Technical D | Tracey Johns – Under 13 Grade                    |
| Technical D | Pauline Ward – Under 18, Senior & Masters Grades |
| Technical E | Jenny Cox – ALL GRADES                           |
| Display 1   | Samantha Morey – Under 13 & Masters Grades       |
| Display 1   | Viki Kingsley-Holmes – Under 18 & Senior Grades  |
| Display 2   | Donna Hayes-Cox – Under 13 & Senior Grades       |
| Display 2   | Tracey Penfold – Under 18 & Masters Grades       |

## MNZ Technical Working Party

The MNZ Technical Working Party will be overseeing the event.  
Technical Manager – Mrs Jodie McLuskie  
Director of Coaching – Mrs Karyne Cassells  
Director of Judging – Ms Victoria Law

## Music Media

Music media must be submitted to the Host Association as per their format instructions and sent electronically direct to Marching Southland

**marchsouth\_music@outlook.com**

Music is needing to be received prior to 28<sup>th</sup> February 2025.

A copy of the Team music (**on a USB Drive ONLY NO CELL PHONES**) is required to be carried by the Coach in case of unforeseen circumstances with the original music and must be readily available at the NZ Championship.

## Pre-Contest Meeting

Team Coaches or an appointed team representative are to attend a Pre-Contest Meeting with the Technical Manager, Director of Judging, and Director of Coaching at the contest venue. This meeting will take place immediately following the conclusion of the Official Opening ceremony.

This meeting will cover contest entrance and exit access, collection of Judge's sheets and location for the Judges interviews.

There will be no requirement to hand in Team Registration Cards, as the Executive Officer has ready access to all of these in GameDay.

Teams that have opted for later travel arrangements and are unable to attend the Pre-Contest Meeting must notify the Director of Coaching as soon as they arrive at the venue. This ensures their attendance is recorded on the official roll call and that they receive any necessary updates.

Requests for emergency dispensations or replacement marchers must be submitted online before the event. However, if an urgent request arises on the day of the contest, it must be presented directly to the Director of Judging no later than 60 minutes before the scheduled start of the Teams' Grade March.

Judges will have a separate meeting with the Director of Judging. The specific time and venue for this meeting will be determined and communicated by the Director of Judging.

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| <b>Leaders over the Course</b> | Leaders will have an opportunity to go over the course at the conclusion of the Pre-Contest Meeting and are to assemble under instruction of the Chief Marshal. <u>Leaders over the Course is not compulsory.</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Official Opening</b>        | The Official Opening of the Championship will be held at 3.00pm on Thursday at ILT Stadium Southland, the contest venue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>March Past</b>              | <p>The pageantry phase of any Championship is the March Past and a March Past will form part of the Official Opening. The March Past routine will be the 'Simple March Past New Zealand Championships' as recommended by the TWP and is available on the website listed with the Technical Details for the applicable grade. The March Past will NOT be judged and is for Teams only (no Coach, Chaperon, Managers).</p> <p>Teams are asked to assemble under instruction of the Marshal at 2.30 pm in readiness for the March Past to the Official Opening commencing at 3.00 pm.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Championship Format</b>     | <p>Judges are asked to take up their judging position at least 5 minutes prior to the commencement of the grade they are adjudicating.</p> <p>Team No 1 is asked to report to the Marshal at the gate/entrance at least 5 minutes prior to the commencement of the grade. All other Teams are required to follow in order of draw, irrespective of whether or not the timetable is running early. Teams are required to take instructions from the Marshal in order to keep the timetable running smoothly and without delays.</p> <p>Qualifying March is 'March &amp; Go' and Coach/Judge Interviews, for clarification only, will be co-ordinated by the Director of Judging and will be held at the conclusion of the Qualifying March morning and afternoon sessions. (Rule of Participation NZC12.1)</p> <p>At the conclusion of Coach/Judge interviews a copy of the Contest Draw for the Championship March, Plate March will be available from the Technical Manager and will be emailed to the Team address provided on the entry form and, published on the MNZ website shortly after the completion of Coach/Judge interviews.</p> <p>The Team's placing from Qualifying March will determine allocation into the Championship, Plate March. (Rule of Participation NZC3.4).</p> <p>The Plate March will be followed by the Presentation of Plate Awards.</p> <p>The Championship March will be followed by the Presentation of Awards, Parade of Champions, and the Closing Flag Ceremony.</p> |
| <b>Judging Sheets</b>          | <p>Qualifying March Judging Sheets will be available from the Technical Manager, location to be advised at the pre-contest meeting.</p> <p>Judging Sheets for the Championship March, Plate March will be available at the conclusion of the presentation of Awards for that march.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| <b>Master Sheets</b>          | <p>Team Coaches can collect Master Sheets from the Technical Manager, location to be advised at the pre-contest meeting. Master Sheets for members of the Judging Panel will be available from the Director of Judging.</p> <p>Championship March, Plate March Master Sheets will be available at the conclusion of the presentation of awards for that march.</p> <p>Qualifying March Master Sheets will be sealed in the Team's Envelope and will not be available until the end of the championship on Saturday; at the conclusion of the presentation of Championship March Awards, Parade of Champions and Closing Flag Ceremony.</p> <p>If your Team is departing early, please advise the Executive Officer and the Master Sheets will be forwarded to the Team Coach via email, at the conclusion of the presentation of Championship March Awards, Parade of Champions and Closing Flag Ceremony.</p>                                                                                                                                                                                                            |
| <b>Presentation of Awards</b> | <p><u>Team Coach/s &amp; Chaperon/s will accompany the Team</u> when marching forward to receive awards. Trophies, Championship Badge and Championship Bars and Plate/Bowl Badge/Bars will be presented. At the conclusion of the presentation of awards MNZ Grade Header Badges, as required, can be collected from the Executive Officer in the Records Room, location to be advised at the pre-contest meeting. The MNZ Grade Header Badges are designed that the Marcher can attach Championship Bars and they receive one Badge per marcher per Grade, <b>not one Badge every year</b>. All Awards are presented as per MNZ Rule of Participation NZC10.</p> <p>In the event of an award 'draw' there will be a coin toss for which Team will take the award. Should your Team not be presented with the award at presentation then please report to the Records Room and order the appropriate award/s from the Executive Officer. The same process for any badges/bars in addition to those presented to the Team.</p> <p>No orders for additional badge/bars will be placed after 31<sup>st</sup> March 2025.</p> |
| <b>Parade of Champions</b>    | <p>Parade of Champions will be for the NZ Champion Senior Team, NZ Champion Under 18 Team, NZ Champion Under 13 Team and NZ Champion Masters Team only. Teams will be asked to take up position for the 'parade of champions march' at the conclusion of the presentation of awards.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Flag Ceremony</b>          | <p>Closing Flag Ceremony will be held at the conclusion of the Parade of Champions, all Teams are to remain assembled on the field whilst the NZ Championship Host Association President returns the NZ Championship Flag to the MNZ President, who will then present it to the next NZ Championship Host Association President. <b>Teams are asked <u>NOT</u> to dismiss themselves until they are asked to do so by the Chief Marshal.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Safety &amp; Security</b>  | <p>It is the responsibility of all Team Management to ensure the safety and well being of Team Members and the safe keeping of personal belongings.</p> <p>Please be considerate of Invited guests, spectators, supporters and other participants when giving support to teams. Excessive noise is not tolerated well by some, and the use of Air Horns is <u>strictly not permitted</u>.</p> <p>A room at the venue has been allocated to the Judging Panel where they can leave personal belongings while on the field adjudicating.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

## Filming

Marching New Zealand have engaged a videographer for this event and as the conducting organisation, will have the right to sell and/or provide footage and/or the rights for the coverage in respect of any filming of performances of competing Teams. Any recorded footage retained by Marching New Zealand may be used for Coach and/or Judge training at local and/or national level, in the future.

## Enquiries

Any enquiries about entry to, arrangements or the conduct of the Championships are to be directed to Marching New Zealand Inc via email [ceo@marching.co.nz](mailto:ceo@marching.co.nz) or telephone 021 2477847.

Any technical enquiries on the day/s of the Championship are to be directed to the Technical Manager, [technical@marching.co.nz](mailto:technical@marching.co.nz) or telephone 029 846 7282.

