

April 2020

Daylight saving ends this weekend and Easter is the following weekend and Anzac Day the following. Despite the unusual circumstances we are facing, the year is still racing by even while we are in our 'bubbles'. Whilst we work from home, we are still able to give some thoughts to the next event in the diary, the MNZ Annual Meeting followed by your Association Annual Meeting. Due to the current Covid 19 Alert Level 4 and the unknown when the country will move to lower levels the MNZ Annual Meeting has been POSTPONED.

Closing Days and Team 'end of season parties' will not have happened, but we still need to reflect on the success or not of marching in your region this past season and make plans to make changes for more success next season, when ever next season will be!! An organisation I am involved with has challenged each Committee Member to reflect on a given month and present a written report ready for discussion at a future Committee Meeting. You may like to try this approach with your 'review' of the past season and give Committee Members an at home task over the next 3 weeks.

We are now into the off-field season or the administration season, when we review, prepare remits, budgets, and new directions and plans for next season. Unfortunately under the current Alert Level restrictions we cannot hold an Open Forum Meeting to get the feedback from members, but a circulated email with a few questions will give you some of this information, So, as we stay at home in our bubbles it is still a very busy month.

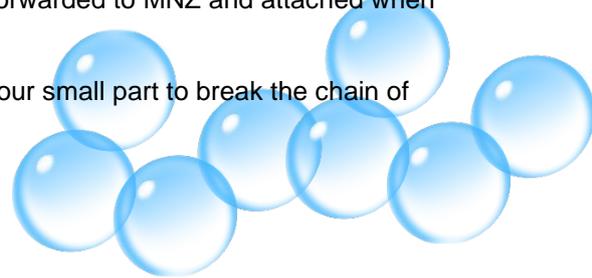
- ◆ Firstly, a BIG thank you to the Associations who have completed any outstanding end of year reporting. **Life Members** even if they are not active, they are still members of your Association. **Volunteer Members** all those who help out at Competitions, in the Recording Room, selling the raffles etc and **School / Community** are those participants whose names you have collected e.g. at Have a Go Days or Leisure Teams performing at competitions. These member stats are all recorded and added to your Membership statistics for the year.
- ◆ **MNZ Annual Meeting** has been POSTPONED and you will be advised of a new date and details as soon as confirmed.
- ◆ Any changes to the MNZ **Constitution, Policies and Rules of Participation** need to be carefully worded and before finalising remits make sure that a full check is made of the Constitution, Policies and Rules of Participation to ensure further changes are not required to give effect to a proposed change. Any such remits must be endorsed an Association Committee meeting. Deadline for submitting remits etc has been changed and a new date will be advised.
- ◆ Does your Association have any item to be included for discussion in **General Business**? Be clear with your intent of the item for discussion and include convincing reasons why and how your discussion item will add value to the sport. Deadline for submitting General Business items has been changed and a new date will be advised.
- ◆ Your Association will need to consider whom they intend nominating for **President** and the one **Board Member** vacancy and will need to approach that person to ensure the nomination will be accepted and requesting a précis sheet of their marching and employment/business achievements and a personal vision statement aligned to the MNZ Strategic Plan. Karen Bedingfield is the Board Member retiring by rotation and shall not be eligible for nomination for 2years as per Rule 5.3.2. Deadline for submitting nominations has been changed and a new date will be advised.
- ◆ Does your Association wish to submit names of suitably eligible person/s (as per Rule of Participation A23) for **MNZ Service Awards**? Send names and a brief précis of their service to the CEO.
- ◆ **Volunteer of the Month** – Please do not overlook this important task of nominating a Volunteer of the Month even in the off season. Now is the time to nominate your Committee, Coaches, Judges now that you have no volunteers on the field of competition. Acknowledging the work of Volunteers encourages their further involvement and can even lead them into Membership.

- ◆ If your Association has been considering an application for hosting the **2022 NZ Championships**, the deadline for application is now 30th June 2020.
- ◆ As you cannot plan an end of season **Open Forum Meeting** of all members consider circulating an email questionnaire. This is a great opportunity to get feedback, some will be good, some will be bad, but all will give direction and ideas for next season. You may also identify interested members who could become Committee Members for next season. They may need some persuading so start now, especially if you have some known vacancies on the Committee.
- ◆ You will have started the planning and established the date for your **Association Annual Meeting** and hopefully the circumstances around numbers at gatherings will be changed and it will go ahead.
- ◆ **Board appointments** have been advertised in the Newsletter. Interested persons may require a copy of the Job Profile for the position of interest, they are available from the MNZ Website in printable format. Please encourage anyone interested, to send in an application and remind them that any such applications close with the CEO on the 30th April 2020, this deadline has not been changed.
- ◆ Remind **Clubs and Teams Treasurers** to forward to the Association a list of their members with liabilities to the sport, giving details in respect to liabilities (as per Rule of Participation A20-9) to the member concerned who must also be advised the Association will be advised of the liability. The list must be sent to the Association by 30 April otherwise all members are declared 'cleared'. Due to Teams not holding break-ups, team assets may not have been returned, please take this into consideration when preparing lists.
- ◆ **Administration Workshop** in the diary for August is on HOLD, and you will be updated next month
- ◆ Whilst we 'stay at home', it is an ideal time to check that all **Minutes** have been forwarded and remind your Chief Judge and Coaching Co-ordinator to check also that they have send off their reports to their MNZ counterparts. Your Minutes will include reportage from your Treasurer, Chief Judge and Coaching Co-ordinator and if not included in the text of the minutes and referred to 'as attached', then the reports **MUST** be attached when circulated including when forwarded to MNZ and attached when filing for keepsake as per ROP A20.2.

A busy month as we stay in our bubble and work from home doing our small part to break the chain of Covid 19.

Diane

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