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## New Zealand MARCHING CHAMPIONSHIPS <u>General Information Sheet</u> February 2024

## **2024 NZ MARCHING CHAMPIONSHIPS**

| Championship Dates   | Thursday 7 <sup>th</sup> March 2024 – Official Opening – Approximately 3.30pm Start<br>Friday 8 <sup>th</sup> March 2024 - Qualifying March - 9.00am Start<br>Saturday 9 <sup>th</sup> March 2024 – Plate 9.00am Start / Championship March<br>Approx. 2.00pm Start                                                                                                                                                                                                                                        |
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| Host Association     | Marching Waikato (Inc)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Conducting Authority | Marching New Zealand (Inc)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Official Hotel       | Ventura Inn & Suites – 23 Clarence Street, Hamilton is the Official Hotel for adjudicating Judges, MNZ Officials and Invited Guests. Teams are asked not to accommodate at the Official Hotel.                                                                                                                                                                                                                                                                                                             |
| Contest Venue        | Globox Arena – Heaphy Terrace, Claudelands, Hamilton<br>Marching indoors on a carpet tiled floor.                                                                                                                                                                                                                                                                                                                                                                                                          |
| Team Entry           | Team entries have been and will continue to be until the completion of the<br>Championship, subject to acceptance by Marching New Zealand. Teams must<br>abide by the MNZ Constitution, Policies, Rules of Participation and any terms<br>and conditions outlined by Marching New Zealand or Host Association<br>Marching Waikato. Late Entry fee of \$50 will be charged to all entries received<br>after 31st January 2024.<br>Any changes of names of marchers and names or positions of Team Officials |
|                      | provided on the entry form are to be notified promptly to the Executive Officer<br><u>ceo@marching.co.nz</u> with a copy to Host Association Championship Secretary<br><u>waikato@marching.co.nz</u><br>Likewise, if there has been a change in accommodation and/or estimated time<br>of arrival from that provided on the entry form, this change is to be notified<br>promptly.                                                                                                                         |
| Emergency Contact    | Team entry form records a Team Emergency contact name, phone number and<br>email. Please ensure the person named, if providing a work email address, do<br>receive work emails when not at work.                                                                                                                                                                                                                                                                                                           |
| Venue Entry          | Team Supporter and Spectator Ticket information will be circulated by<br>Marching Waikato and can be purchased via Ticketek once event is live<br>online. As tickets are via Ticketek, there will be service fees on top of the<br>ticket pricing below.                                                                                                                                                                                                                                                   |
|                      | Tickets are:<br>\$20 per Adult - with Children 10 & Under Free Entry – For ONE DAY<br>ALL Children MUST be accompanied by a paying adult<br>or<br>\$30 per Adult – with Children 10 & Under Free – For TWO DAYS<br>ALL Children MUST be accompanied by a paying adult                                                                                                                                                                                                                                      |
|                      | Spectator seating is upstairs, with lifts for wheelchair access provided on the ground floor.                                                                                                                                                                                                                                                                                                                                                                                                              |
|                      | Free entry for all competing Teams & Team Officials.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

| Judging Panel                  | Appointed to the Judging Panel are;ComplianceJess WilsonTechnical AAnita IrelandTechnical BDianne Cox & Victoria McDonaldTechnical CClare McKissick & Nikki RillstoneTechnical DSherryn Palmer & Pauline WardDisplayDonna Hayes-Cox, Victoria Kingsley-Holmes & Tracey Penfold.                                                                                                                                                                                                             |
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| MNZ Technical<br>Working Party | The MNZ Technical Working Party will be overseeing the event.<br>Technical Manager – Barbara Quirk<br>Director of Coaching – Jodie McLuskie<br>Director of Judging – Kaylene Mokotupu                                                                                                                                                                                                                                                                                                       |
| Music Media                    | Music media must be submitted to the Host Association as per their format<br>instructions and sent electronically direct to Marching Waikato<br><b>marchingwaikatomusic@gmail.com</b> Music is needing to be received<br>prior to 22 <sup>nd</sup> February 2024.<br>A copy of the Team music ( <b>on a USB Drive ONLY</b> ) is required to be carried by<br>the Coach in case of unforeseen circumstances with the original music and<br>must be readily available at the NZ Championship. |
| Pre-Contest Meeting            | Team Coach/s or a Team representative are to meet with the Technical<br>Manager, Director of Judging and the Association Championship Secretary<br>at the contest venue for a Pre-Contest Meeting at the conclusion of the<br>Official Opening.                                                                                                                                                                                                                                             |
|                                | At this meeting replacement marcher requests and emergency<br>dispensations will be collected and entrance/exits to contest area, location<br>of warm up areas, the location for collecting Judges Sheets, where<br>Coach/Judge interviews will be held, and the location for the collection of<br>Master Sheets will be advised. There will be no requirement to hand in Team<br>Registration Cards this season, as the Executive Officer has ready access to<br>all of these in GameDay.  |
|                                | For Teams who have chosen later travel options and will not be present, the<br>Team Coach must advise of any emergency dispensations to the Technical<br>Manager no later than 60 minutes prior to the commencement of Teams'<br>Grade Qualifying March.                                                                                                                                                                                                                                    |
|                                | Judges are to meet with the Director of Judging, time and venue to be confirmed by the Director of Judging.                                                                                                                                                                                                                                                                                                                                                                                 |
| Leaders over the Course        | Leaders will have an opportunity to go over the course at the conclusion of the Pre-Contest Meeting and are to assemble under instruction of the Chief Marshal. Leaders over the Course is not compulsory.                                                                                                                                                                                                                                                                                  |
| Official Opening               | The Official Opening of the Championship will be held at 3.30pm on Thursday at Globox Arena, the contest venue.                                                                                                                                                                                                                                                                                                                                                                             |
| March Past                     | The pageantry phase of any Championship is the March Past and a March<br>Past will form part of the Official Opening. The March Past routine will be the<br>'Simple March Past New Zealand Championships' as recommended by the<br>TWP and is available on the website listed with the Technical Details for the<br>applicable grade. The March Past will NOT be judged and is for Teams only<br>(no Coach, Chaperon, Managers).                                                            |
|                                | Teams are asked to assemble under instruction of the Marshal at 3.00 pm in readiness for the March Past to the Official Opening commencing at 3.30 pm.                                                                                                                                                                                                                                                                                                                                      |

| Championship Format    | Judges are asked to take up their judging position at least 5 minutes prior to the commencement of the grade they are adjudicating.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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|                        | Team No 1 is asked to report to the Marshal at the gate/entrance at least 5 minutes prior to the commencement of the grade. All other Teams are required to follow in order of draw, irrespective of whether or not the timetable is running early. Teams are required to take instructions from the Marshal in order to keep the timetable running smoothly and without delays.                                                                                                                                                                                                                                                                  |
|                        | Qualifying March is 'March & Go' and Coach/Judge Interviews, for<br>clarification only, will be co-ordinated by the Director of Judging and will be<br>held at the conclusion of the Qualifying March morning and afternoon<br>sessions. (Rule of Participation NZC12.1)                                                                                                                                                                                                                                                                                                                                                                          |
|                        | At the conclusion of Coach/Judge interviews a copy of the Contest Draw<br>for the Championship March, Plate March will be available from the<br>Technical Manager and will be emailed to the Team address provided on<br>the entry form and, published on the MNZ website shortly after the<br>completion of Coach/Judge interviews.                                                                                                                                                                                                                                                                                                              |
|                        | The Team's placing from Qualifying March will determine allocation into the Championship, Plate March. (Rule of Participation NZC3.4).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                        | The Plate March will be followed by the Presentation of Plate Awards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                        | The Championship March will be followed by the Presentation of Awards, Parade of Champions, and the Closing Flag Ceremony.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Judging Sheets         | Qualifying March Judging Sheets will be available from the Technical Manager, location to be advised at the pre-contest meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                        | Judging Sheets for the Championship March, Plate March will be available at the conclusion of the presentation of Awards for that march.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Master Sheets          | Team Coaches can collect Master Sheets from the Technical Manager,<br>location to be advised at the pre-contest meeting. Master Sheets for<br>members of the Judging Panel will be available from the Director of<br>Judging.                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                        | Championship March, Plate March Master Sheets will be available at the conclusion of the presentation of awards for that march.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                        | Qualifying March Master Sheets will be sealed in the Team's Envelope and<br>will not be available until the end of the championship on Saturday; at the<br>conclusion of the presentation of Championship March Awards, Parade of<br>Champions and Closing Flag Ceremony.                                                                                                                                                                                                                                                                                                                                                                         |
|                        | If your Team is departing early Master Sheets will be forwarded to the Team<br>Coach via email.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Presentation of Awards | <u>Team Coach/s will accompany the Team</u> when marching forward to<br>receive awards. Trophies, Championship Badge and Championship Bars<br>and Plate/Bowl Badge/Bars will be presented. At the conclusion of the<br>presentation of awards MNZ Grade Badges, as required, can be collected<br>from the Executive Officer in the Recorders Room, location to be advised at<br>the pre-contest meeting.<br>The MNZ Grade Badges are designed that the Marcher can attach<br>Championship Bars and they receive one Badge per marcher per Grade,<br>not one Badge every year. All Awards are presented as per MNZ Rule of<br>Participation NZC11. |

PLEASE NOTE: NEW Grade Name Badges for Under 13 & Under 18 Grades this season.

In the event of an award 'draw' there will be a coin toss for which Team will take the award. Should your Team not be presented with the award at presentation then please report to the Recorders Room and order the appropriate award/s from the Executive Officer. The same process for any badges/bars in addition to those presented to the Team.

No orders for additional badge/bars will be placed after 31st March 2024.

Parade of ChampionsParade of Champions will be for the NZ Champion Senior Team, NZ<br/>Champion Under 18 Team, NZ Champion Under 13 Team and NZ Champion<br/>Masters Team only. Teams will be asked to take the 'parade of champions<br/>march' at the conclusion of the presentation of awards.

Flag Ceremony Closing Flag Ceremony will be held at the conclusion of the Parade of Champions, all Teams are to remain assembled on the field whilst the NZ Championship Host Association President returns the NZ Championship Flag to the MNZ President, who will then present it to the next NZ Championship Host Association President.

Safety & SecurityIt is the responsibility of all Team Management to ensure the safety and well<br/>being of Team Members and the safe keeping of personal belongings.

Please be considerate of Invited guests, spectators, supporters and other participants when giving support to teams. Excessive noise is not tolerated well by some, and the use of Air Horns is <u>strictly not permitted</u>.

A room at the venue has been allocated to the Judging Panel where they can leave personal belongings while on the field adjudicating.

Filming Marching New Zealand may engage TV and other camera operators, and as the conducting organisation, will have the right to sell and/or provide footage and/or the rights for the coverage in respect of any filming of performances of competing Teams. Any recorded footage retained by Marching New Zealand may be used for Coach and/or Judge training at local and/or national level, in the future.

EnquiriesAny enquiries about entry to, arrangements or the conduct of the<br/>Championships are to be directed to Marching New Zealand Inc via email<br/>ceo@marching.co.nzceo@marching.co.nzor telephone 021 2477847.

Any technical enquiries on the day/s of the Championship are to be directed to the Technical Manager, <u>technical@marching.co.nz</u> or telephone 027 664 5854.

